

## Junior Asset Manager, part-time, NREP

Are you interested in pursuing a career in real estate asset management, working for a Nordic real estate forerunner? Here is a unique opportunity to launch your career in the world of real estate developments and combine working with studies. With NREP, you will have the possibility to grow into being a real estate asset management professional and learn about the industry while still studying.

### **The position**

NREP is looking for a part-time Junior Asset Manager to D&I (Deals & Incubations) team. You will be working 2-3 days per week. Starting date is planned to be in August-September 2021.

Your tasks will be diversified and you will be supporting the asset management team in with managing current real estate portfolio (including office, retail, mixed), real estate development projects and transactions. Examples of your responsibilities include:

- preparing and assisting with lease agreements and offers
- conducting various analysis to e.g. support business plans and development of assets
- administrative tasks (archiving, updating templates and information about assets and lease agreements to bookkeeping)
- preparing marketing presentations ecc.
- communicating with our internal and external stakeholders, including for example tenants and cooperation parties

### **What can we offer you?**

You will be working together with experienced asset management professionals in our D&I team and the other highly skilled real estate professionals of NREP.

NREP is a truly interesting company and when you join in at the beginning of your career, in a growing company you will have various possibilities for professional development based on your own ambitions. Our D&I team holds the responsibility of asset management in several concepts: office, retail, care, hotel - so there will be many optional career paths for you to follow. NREP is a cross-Nordic, international company, and even though in this position you will mostly be working with your closest Finnish colleagues, you will still get to join our international atmosphere as well as many joint team activities and social gatherings.

This is a true opportunity to develop versatile skills in the real estate sector and gain valuable professional growth as a part of a highly skilled, non-hierarchical NREP team.

## **Qualifications**

At NREP we are looking for motivated, fun colleagues who are both business-minded and diligent. As an ideal candidate you have completed at least 2 years of relevant university studies, such as real estate economics, finance, accounting or similar. The working hours can be adapted to your ongoing studies (minimum required working time is 15 hours per week).

If you would have some experience from real estate, especially in office or retail sector, that is an advantage but not a must. We value a genuine motivation towards the industry and willingness to learn. To succeed as our Junior Asset Manager, you should have a positive, entrepreneurial attitude and good organization and prioritization skills. You are a team-player with the motivation to take also gradually increasing individual responsibility. Your self-driven and analytical working style will help you succeed and thrive with us. Fluent written and spoken Finnish and English and experience with Excel and PowerPoint are further requirements.

## **Wish to apply?**

Please submit your application via the apply-link latest 25th May 2021 and we will get back to you soon. We are happy to tell you more – for questions please reach out to hiring manager Anu Hulkkonen, 0400 414 175. Come and join us, looking forward to hearing from you!